**Project – Research writing Guideline**

[**American Psychological Association**](https://www.apa.org/)

**APA** stands for the [American Psychological Association](https://www.apa.org/). In this guide, you’ll find information related to “What is APA format?” in relation to writing and organizing your paper according to the American Psychological Association’s standards. Information on how to cite sources can be found on our [APA citation](https://www.easybib.com/guides/citation-guides/apa-format/apa-citation/) page. The official American Psychological Association handbook was used as a reference for our guide and we’ve included page numbers from the manual throughout.

You’ll most likely use APA format if your paper is on a scientific topic. Many behavioral and social sciences use this organization’s standards and guidelines.

What are behavioral sciences? Behavioral sciences study human and animal behavior. They can include:

* Psychology
* Cognitive Science
* Neuroscience

What are social sciences? Social sciences focus on one specific aspect of human behavior, specifically social and cultural relationships. Social sciences can include:

* Sociology
* Anthropology
* Economics
* Political Science
* Human Geography
* Archaeology
* Linguistics
* **What’s New in the 7th Edition?**

This citation style was created by the American Psychological Association. Its rules and guidelines can be found in the Publication Manual of the American Psychological Association. The information provided in the guide above follows the 6th edition (2009) of the manual. The 7th edition was published in 2020 and is the most recent version.

The 7th edition of the Publication Manual is in full color and includes 12 sections (compared to 8 sections in the 6th edition). In general, this new edition differentiates between professional and student papers, includes guidance with accessibility in mind, provides new examples to follow, and has updated guidelines. We have selected a few notable updates below;

**Cover page. For student papers, the cover page should include all of the following details:**

* Title
* Student name
* Affiliation (e.g., school, department, etc.)
* Course number and title
* Course instructor
* Due date

**Font. Recommended fonts include:**

* 12-pt. Times New Roman
* 11-pt. Calibri, Arial, Georgia
* 10-pt. Lucida, Sans Unicode, Computer Modern

**Running heads**. These are no longer required for student papers. When included on professional papers, do not include the words “Running head:” before the paper title/head. For example:

**6th edition** – Running head: SMARTPHONE EFFECTS ON ADOLESCENT SOCIALIZATION

**7th edition** – SMARTPHONE EFFECTS ON ADOLESCENT SOCIALIZATION

**Pronouns.** “They” can be used as a gender-neutral pronoun.

**Line and paragraph spacing:** Indent and text spaces 1.5.

* **Spacing after sentences.**Add only a single space after end punctuation.
* **Tables and figures**. The citing format is now streamlined so that both tables and figures should include a name and number above the table/figure, and a note underneath the table/figure.
* **In-text citations.** If there are 3 or more source authors, you can shorten the reference by using “eg al.” after the first name.
  + 6th ed. – (Ikemoto, Richardson, Murphy, Yoshida 2016)
  + 7th ed. – (Ikemoto et al., 2016)
* **Citing books.**The location of the publisher can be omitted. Also, e-books no longer need to mention the format (e.g., Kindle, etc.)
* **Using DOIs. DOI numbers should formatted as a URL.**
  + Example: https://doi.org/10.1038/s42255-019-0153-5
* **Using URLs.** URLs no longer need to be prefaced by the words “Retrieved from.”

**Why graduation project?**

The graduation project in noble represents the culmination of a student’s education, skills and experience in English language department. The project will vary according to the major and sub-discipline, and will be determined by the student/s and the project supervisor. Projects can either be group projects or individual projects depending on the policies of each program.

**Student Responsibilities:** Student responsibilities include the following:

1. Agree with primary instructor on the topic.
2. Agree with the primary instructor on the members of the Student Advisory Committee, whose composition includes the primary instructor or another member (second reader) depending on the topic chosen by student.
3. Keep a log sheet and maintain all documentations, tasks, lab books and papers, including all work and activities related to the project.
4. Finalize the graduation project, incorporating the comments and feedback by primary instructor/ committee members.
5. Conduct a presentation, and defend the project to the selected committee.

**The Role of Department Head**

To meet this goal, the Head of the Department, through the Department Quality Assurance Committee should:

1. Ensure that all capstone projects follow the approved Research Graduation Projects Guidelines (RGPG);

2. Allow student to freely select their research topics;

3. Ensure that the primary instructor follows the prescribed common syllabus for capstone course;

4. Promote research ethics; and

5. Require students to submit quality reports.

**Graduation Project Guidelines**

The graduation project should adhere as much as possible to the following content format.

**Organization**

Title Page

Dedication(optional)

Acknowledgments

Declaration

Abstract

Table of Contents

List of Tables (if any)

List of Figures (if any)

List of Acronyms/Abbreviations

List of Utilized Standards and Realistic Constraints

Main Body

References

Appendices (as needed)

**The main body of the thesis or project report should be organized according to the following general outline:**

**Chapter I: Introduction.** A general introduction providing an overview of the topic, problem statement and the project description followed by an adequate scholarly context for subsequent chapters. This chapter should be ended with a section that states verbally without numbering or bullet points the contents of the following chapters. (The rest of this report is organized as follows … chapter 1 consists of …)

**Chapter II**: Literature. the art concerning the subject under consideration. Also, a sample of the literature that relates to the subject should be reviewed and its involved research should be summarized (Research aim and research achievement). This chapter should be ended with a section where the project description is given in theory.

**Chapter V**: Conclusion/Discussion. Conclusions are presented to validate both the need for the study and explain how the present study solved the problem stated.

Remark: The structure and the contents of the main chapters may vary depending on the nature of the project but should always be agreed upon with the supervisor.